

**MHA Nation Oil and Gas Expo
April 22 & 23, 2014**

Thank you for participating! We are looking forward to meeting you. **In order to assure a well-organized event, we need you to review the electrical requirements, # of exhibitor passes, # of chairs, tables, etc... prior to the event. If any thing is missing or not correct on your contract please notify Rhonda to make changes prior to Friday, April 18, 2014.**

There will be no time the day of the event to make changes.

1. **Setup time** in the 4 Bears Events Center is as follows: Please check in upon arrival for vendor and exhibitor passes Monday, April 21, 2014. Setup is from noon to 5PM Monday and the event center will be open to vendors Tuesday, April 22 at 8:00AM. Teardown is at the conclusion of the show Wednesday. Everything must be out of the 4 Bears Event Center that evening. No exceptions.
2. 4 Bears Casino does not have or provide table skirting. If you would like skirting on your 8 foot table, you will need to provide it.
3. **You must bring your own extension cords and/or powerstrip (powerstrip, if you need more than 1 outlet)**
4. 4 Bears or MHA Nation is not responsible for any lost exhibitor passes. 4 Bears Casino or MHA Nation is not responsible for any items lost or stolen. The event center will be locked after the conclusion of show Tuesday night till Wednesday at 7 AM but if you have merchandise you feel is to valuable please make your own arrangements to move it to a secure area.
5. Neither entity is responsible for any material, merchandise, signage or otherwise, if left at the event center. Exhibitors are responsible for taking all of their extension cords, signage, merchandise or any other memorabilia after the event.

Again, thank you for being involved in the Oil and Gas Expo. Please call with any questions or concerns Rhonda (701) 627-7538

**MHA NATION ANNUAL BAKKEN OIL & GAS EXPO
EXHIBITOR CONTRACT
April 22 & 23, 2014**

Please type or print clearly

Business Name _____
Contact Name _____
Address _____
Phone _____
E-Mail Address _____

Please indicate number of booths you will need and all of your equipment needs.
Payment must accompany this contract by **April 14th, 2014**. Please make checks payable to **MHA Nation**. **All payments are non-refundable.**

Pre payment is required to reserve booth

- **10x10 Exhibitor Booth** (one 8ft table, 2 chairs, two complimentary convention tickets) \$1000.00 each (\$2300 for adjoining booths) _____

- **Additional chairs** \$2.00 each _____
- **Additional Tables** \$4.00 each _____
- **Electricity** \$15.00 _____
- **Additional Badge** \$100.00 _____

TOTAL _____

Names for 2 free vendor attendees:

1. _____
2. _____

MHA Nation and 4 Bears Casino and Lodge shall be held harmless from and against any and all liabilities, suits, claims, damages, injuries and actions, costs, and expenses of any kind or nature of anyone whatsoever relating to premises due to, or arising out of any act, negligence, or neglect of the Exhibitor, any of its employees, members, guests, agents or invitees. The Exhibitor is responsible to set up, maintain and tear down of the display so as no threat or nuisance is made to the public.

All rules and regulations in this form are part of this contract, as though fully set out herein.

Exhibitor Signature _____ Date _____

Event Coordinator Signature _____ Date _____

**Complete and Return with payment by April 14, 2014.
Mail to: 4 Bears Casino, Attn: Rhonda Packineau
202 Frontage Road , New Town, ND 58763**